Turnitin Peermark

Version 1.0

## Getting started with Turnitin Peermark



*PeerMark* is an extension of Turnitin. *PeerMark* allows you to set up a structured peer review element to your course. For *PeerMark* you need to set up two *Assignments* in Turnitin: one for student submissions and a second *PeerMark* Assignment to manage the peer review process. For instructions on setting up an assignment in Turnitin, we encourage to you download the <u>Getting started with</u> GradeMark quick reference guide. This quick reference guide assumes you have already created the assignment for student submissions and offers instructions for setting up the second, peer review *PeerMark* assignment only.

Words in *Italics* on this guide indicate functions of *Turnitin:* a feature or function, button, field name, or linked tool. Contact the ITS Help Desk (ext 85100, askit@auckland.ac.nz) for a Turnitin account if you don't have one.

Using PeerMark	
Log into Turnitin	
Click into the Class where you want to create a peer review assignment	Class ID       Class name         5806461       Egan LTU sandbox
Vou should already see the primary againment you	
You should already see the primary assignment you have created, where students will submit to you.	Egan LTU sandbox + Add Assignment CLASS HOMEPAGE
Now you will create a <i>PeerMark</i> assignment, which	START DUE POST STATUS ACTIONS Reflective essay - test
facilitates students reviewing each others' work.	PAPER 21-Nor-2012 21-Feb-2013 21-Feb-2013 0/0 Wiew More actions > 1:20PM 11:50PM 11:50PM submitted
activities students reviewing each others work.	Policy analysis One         Og-Mar-2013         29-Mar-2013         1/4-Apr-2013         0/0         View         More actions ~           PAPER         03-Mar-2013         11:59PM         11:59PM         submitted         View         More actions ~
We are going to add a <i>PeerMark</i> assignment for the	
assignment entitled <i>Policy Analysis One</i> .	
Click the green <i>Add Assignment</i> button <b>Note</b> : students need only submit one paper to your primary assignment: they do not submit anything to the <i>PeerMark</i> assignment.	
Select <i>PeerMark</i> Assignment and click the Next	
button	Select your assignment type
	Paper Assignment
	PeerMark Assignment
	<ul> <li>Revision Assignment</li> </ul>
	<ul> <li>Reflection Assignment</li> </ul>
	Next Step

Select the name of the assignment that will be peer reviewed from the pulldown menu. For the example we are selecting <i>Policy analysis One</i> . Enter a <i>Point value</i> for the peer review element of the assignment.	PeerMark Settings         Select an assignment         Reflective essay - test - DUE Feb 21         Policy analysis One - DUE Mar 29         Point value
	Hide options
Click <i>Show more options</i> under <i>Point value</i> and enter a name for the peer review element of this assignment. For this example I have entered <i>Policy</i> <i>analysis one peer review</i> .	Assignment title Learn more Policy analysis one peer review Assignment description and/or instructions This description will appear on students' Inboxes. Additional Settings Learn more Allow students to view author and reviewer names Allow students without a paper to review
There is an optional description/instructions field.	
Under <i>Additional settings</i> leave both boxes unticked for now.	
Under Assignment Dates:	Assignment Dates Reset to default dates
Start data defaults to the day ofter the due data for	•Start 30-Mar-2013 at 12:01 am
<i>Start date defaults</i> to the day after the due date for the original assignment. Enter a new date if you wish.	30-Mar-2013 at 12:01 am
the original assignment. Enter a new date if you wish.	13-Apr-2013 at 11:59 pm
Due date defaults to two weeks after the Start date.	•Post
Enter a new date if you wish.	15-Apr-2013 at 12:01 am Show more options
<i>Post date defaults</i> to two days after the Due date. Enter a new date if you wish.	Save & Continue or Cancel
Click Show more options under Assignment Dates These options are independent of the Distribution of Papers settings below. These are all optional settings; if not sure, leave them in their default settings.	Hide options     Learn more     Late Papers     Learn more       Allow submitters to read all papers after Start date     The last date for papers to be submitted and still be included in the pool of papers to be reviewed.       Allow students to read ALL papers and ALL reviews after Post date     -No later than       06-Apr-2013     at 11:59 pm
Allow submitters to read all papers after Start date Allow students to read ALL papers and ALL reviews after Post date	
The last date for papers to be submitted and still included in the poolallows you to specify a cut-off date for peer review.	
For example: you might accept a paper one or two days late, but only papers submitted on-time would be included in peer review.	

On the <i>Distribution of Papers</i> page click <i>Edit</i> .	PeerMark Settings         Distribution of Papers         Select the number of papers each student will review.         Lear more about how papers are distributed         Each student will review         Paper(s) automatically distributed by PeerMark 2         Paper(s) selected by the student 0         Require self-review NO         Edit       2         total reviews         Show more distribution options         Save & Continue or Beturn to previous step
Pick one or both of the two options : Enter the number of <i>Paper(s) automatically</i> <i>distributed by PeerMark</i> Turnitin to randomly assign to each student, <u>and/or</u> Enter the number of <i>Paper(s) selected by the</i> <i>student</i> to review.	Distribution of Papers Select the number of papers each student will review. Learn more about how papers are distributed Each student will review Paper(s) automatically distributed by PeerMark Paper(s) selected by the student Require self-review Save or Cancel 1 total reviews
<ul><li>Tick <i>Require self-review</i> for students to write a review on their own paper after they complete all other assigned reviews.</li><li>The number of <i>total reviews</i> is automatically updated by Turnitin</li><li>Click <i>Save</i></li></ul>	
Click Show more distribution options for more refined peer review settings. These options include:	PeerMark Settings       Distribution of Papers       Select the number of papers and student will review.       Learn more about how papers are distributed       Each student will review       Paper(s) extended by the student       Paper(s) extended by the student       Require self-review       NO   Show more distribution options       Save & Continue
<ul><li><i>Pair students</i> allows you to purposefully link pairs of students you want to review each another's work.</li><li>Note: this function can only find students who have already submitted work to your primary assignment.</li></ul>	Pair Students Exclude Students       Search for student     WILL REVIEW       Browse for student     Browse for student   Save pair or Cancel
Enter the name of student 1 in the first Search for student box and click Browse for Student. Click the name of the student. Enter the name of student 2 in the second Search for student box and click Browse for Student. Click the name of the student. Once you have paired two students click Save Pair Repeat the process until all pairings have been made.	

<i>Exclude students</i> allows you to identify students	Exclude Students
who will not review papers <u>and</u> whose papers will not be reviewed.	Search for student is excluded from reviewing papers. will not have a paper distributed for review. Save exclusion or Cancel
Enter the name of a student in the first search box	
and click <i>Browse for Student</i> . Click the name of the student.	
Click Save Exclusion.	
Repeat the process until all exclusions are entered.	
Click Save & Continue	Save & Continue or Return to previous step
Click the <i>Add Question</i> button, which will give you	PeerMark Settings
three options:	Peeriviark Settings
Even Demonstration of the for availtative near to near	
<i>Free Response</i> : a text box for qualitative peer-to-peer feedback.	Click here to add instructions. Instructions entered here will appear to
	not detend entered here will appear a
<i>Scale</i> : an ordinal scale (multiple choice) question.	
LIBRARY:Sample Library: choose one of several	OAdd Question
existing questions from the question bank.	Free Response
	Scale
	LIBRARY:Sample Library
To add a new <i>Scale</i> question:	OAdd Question
Click the Add Question button and select Scale	
Question	Scale
<i>Question</i> : Enter your question text here.	Question This paper is well-written
guesnon. Enter your question text here.	Scale Size 4
Scale size: Enter the number of values in your	
scale. Selecting two can be used for a Yes/No or True/False question. Maximum value is 5.	Labels
	1: Do not agree
<i>Labels</i> : You only enter terminal (end) points for your scales.	4: Agree
<b>Note</b> : if you select 3, 4 or 5 under Scale Size you will	Add Question or Cancel
be entering the value for 1 and 3 or 1 and 4 or 1 and	
5—not any of the interim values.	
Click Add Question	

To add a new Free Response question:	OAdd Question
Click the Add Question button and select Free	Free Response
Response Question	Question Commentary on the quality of the writing
Question: Enter your question text here.	Minimum answer length
<i>Minimum Answer Length</i> : Enter the minimum number of <i>words</i> acceptable.	Add Question or Cancel
Click Add Question	
	Oddd Question Reorder questions
To add a <i>Library</i> question:	OAdd Question     Reorder questions UIBRARY: Sample Library
Click the Add Question button and select	Rate this paper's overall readability Scale, unreadable to very readable Add this question
LIBRARY:Sample Library	At which point did you feel most interested by this piece? When least? Explain. Add this question Free Response, 5 minimum word answer
	Does this paper sustain a coherent point of view? Why or why not? Add this question Free Response, 5 minimum word answer
Scroll down and locate a question to add.	Could the readability, clarity, or style of this paper be improved? How? Add this question Free Response, 5 minimum word answer
Click <i>Add This Question</i> . This question has been added to the bottom of your question list.	
Click <i>Edit</i> next to an added Library question to adapt the question for your own purposes, <i>as required</i> .	Could the readability, clarity, or style of this paper be improved? How?     Edit       Free Response, 5 minimum word answer     Save to library       Save & Finish     or Return to previous step
The question now appears as a <i>Free Response</i> (in this example) or <i>Scale</i> question.	Free Response
example) of scale question.	Question         Could the readability, clarity, or style of this paper be improved? How?           Minimum answer         5         words
Adapt the wording and any other options.	length
	Add Question or Cancel
Click Add Question.	
<b>Note:</b> You have not edited the original <i>Library</i> question: a copy was made for this assignment, which you edited. The original remains the same.	
which you culted. The original femalis the same.	
Click <i>Save &amp; Finish</i> once all questions have been created or added.	Could the readability, clarity, or style of this paper be improved? How? Edit III Free Response, 5 minimum word answer
	Save to library Save & Finish or Beturn to previous step
Following the start date of the PeerMark assignment, students will access the work they will review by clicking on <i>View</i> next to PeerMark under the assignment name.	