

Module 4: List of services and resources

On campus

- Enrol in a [workshop](#) to learn about referencing and essay writing.
- Enrol in any of the [“Writing in English”](#) workshops to learn about the article system, passive voice, editing and punctuation, among others.
- Consult recommended books:
 - Cottrell, S. (2013). *The study skills handbook* (4th ed). Basingstoke: Palgrave Macmillan. [See Part D: Chapters 11 to 13]
 - McMillan, K., & Weyers, Jonathan D. B. (2014). *How to write for university: Academic writing for success*. Harlow, England: Pearson Education.
 - Sword, H. (2015). *Writer's diet*. Auckland: Auckland University Press, 2015.
 - Buxton, J., Carter, S., & Sturm, S. (2012). *Punc rocks: Foundation stones for precise punctuation*. (2nd ed). Auckland, N.Z.: Pearson.

On the Internet

- Visit the University of Auckland's [Writing and Presenting](#) website to check general and discipline-specific writing resources.
- Explore the [GrammarSmart](#) and [In Other Words](#) resources developed by English Language Enrichment (ELE) to review your grammar knowledge and learn about paraphrasing and summarising.
- Explore the [Writer's Diet](#) website developed by University of Auckland's Professor Helen Sword to check whether your writing is fit or flabby.
- Check the University of Auckland's [Academic Integrity](#) course to learn about academic honesty and how to avoid plagiarism.
- Visit the [Academic Integrity and Referencing](#) website to learn about the referencing styles used at the University of Auckland and useful referencing management tools.
- Enrol in the free [The Beginner's Guide to Academic Writing](#) online course (MOOC) offered by the University of Reading.
- Explore the websites listed in the 'Further reading' section of this module.

Academic writing features

- [Features of academic writing?](#)

Effective writing

- [Academic style and tone](#)